

New Zealand Players
Arts Foundation of New Zealand Sub-Trust
Selection Policy

1. Background

The New Zealand Players is a sub-trust of the Arts Foundation of New Zealand with the following purpose:

To encourage and facilitate the performing arts in New Zealand by supporting:

- a) theatre and theatre projects;
- b) the writing and publication of New Zealand plays; and
- c) the training and education of people in theatre skills and writing; and
- d) any other purpose authorised by The NZ Players Trust Deed that is consistent with the Arts Foundation of New Zealand's Deed of Trust

Prior to forming a sub trust of the Arts Foundation to manage distributions from the New Zealand Players, the New Zealand Players Trust accepted applications for small grants. The option to apply to the Trust was promoted through word of mouth by the Trustees.

The New Zealand Players Sub Trust Advisory Committee have agreed to establish a non-application selection process and will no longer accept applications for funding. This document outlines the non-application processes adopted by the New Zealand Players Sub Trust.

2. Adviser's Recommendations

From time to time, NZ Players Advisers may identify projects or organisations that they would like to support. The Advisers may decide on a grant to a project for a purpose with no formal communication with the project in advance of approving the grant. In this manner, a grant will 'come out of the blue'.

Alternatively, Advisers may ask for more information from a project to assist them in making a decision regarding a grant.

In all cases, a project will not be advised that there is interest in providing a grant to it until the Advisers have agreed with each other that they wish to support the project.

3. External Consultant

The Advisors may appoint an external consultant to select projects to receive a grant from the New Zealand Players Sub Trust, through the following process:

- 3.1 The Advisers , at an in-person meeting or by email, select the consultant
- 3.2 The Advisers agree on any remuneration for the consultant, which will normally be a contribution to expenses of about \$500
- 3.3 The Advisers meet with the consultant to discuss the general direction of the selections for the period under consideration
- 3.4 The Consultant is given an amount to distribute to projects and asked to provide recommendations regarding how to distribute this amount. The recommendations should include:

- 3.4.1 Brief information about the project(s) including key personnel, track record, project description and the likely impact of a grant
 - 3.4.2 Unless predetermined by the advisors, a recommendation regarding grant amount(s). For example, if one larger grant should be made or if a number of small grants should be made
 - 3.4.3 When grants should be made giving regard to the financial year under consideration
- 3.5 The Advisers will approve, decline or change recommendations from the Consultant.
- 3.6 Advisers may decline the recommendations if they have concern about the conduct of recipient or anything else that would bring the sub trust or the Arts Foundation into disrepute.
- 3.7 They may also decline a project if the recipient has received a grant in the past.
- 3.8 The Advisers will test the recommendations to ensure that the grant will make a difference to the project and ask the Consultant to declare any interests in the project

4. General

- 4.1 The Advisers may make multi-year grants. However,
- 4.2 The Advisers preference is to make one-off grants to projects
- 4.3 Consultants are appointed for a one or two year period only, generally a new consultant would be appointed to maintain a new perspective
- 4.4 All payments to projects are made by the Arts Foundation
- 4.5 Recipients are not required to provide a report on their project. However, the Arts Foundation will request a note regarding the project's success